

Canada-Wide Early Learning and Child Care System Growth

Request for Expression of Interest - Application Form

Thank you for taking the time to complete the Request for Expression of Interest (REOI) - Application Form. **The application is due by June 16, 2023.**

The purpose of the REOI is to identify service providers that are interested in expanding their offer or creating new CWELCC-funded licensed community-based child care spaces, between 2023 and 2026, in priority neighbourhoods and targeting priority populations. **You are required to submit one application for each service stream you are applying for (Main, French-Language, or Indigenous streams).** Please see the Request for Expression of Interest Information Document for additional details about this REOI.

Should you have any questions about the application or the REOI, please contact childrensservices@ottawa.ca before May 26, 2023. Responses to all questions will be added as an Addendum to the REOI and shared with the sector.

Instructions and Tips:

- To pause your submission, click the “pause” button at the bottom of the page and follow the instructions on the next page to save your responses.
- Important: To download a copy and confirmation of your submission, copy the link provided to you on the last page of the submission and paste it into your web browser. As Children’s Services will not provide a copy or a confirmation of receipt of your application, you are strongly encouraged to save or print a copy for your records

Once the application is submitted, it will be considered final.

1. Contact information

Agency (Legal Name)

Agency Operational Name (if different from above)

Head Office Address

Contact Person

Title

Telephone

Email

2. Type of auspice of agency

- Not-for-Profit
- For-Profit
- School Board
- Other (please specify):
.....

3. What service stream are you applying for through this Request for Expression of Interest?

- Main Stream
- French-Language Stream
- Indigenous-led Stream

4. I confirm that the agency meets the eligibility requirements to apply under the French-Language stream. *(Only for applicants to the French-Language Stream)*

- I confirm

5. I confirm that the agency meets the eligibility requirements to apply under the Indigenous-led stream. *(Only for applicants to the Indigenous-led Stream)*

- I confirm

6. Please review each statement and indicate agreement by initialing each of the requirements

- Our mandate allows us to operate licensed child care programs.
- Our organization perceives itself to be financially viable.
- Any funding received for the purpose of operating CWELCC-funded licensed child care will be used as outlined in the Provincial CWELCC Funding Guidelines.
- Our organization commits to providing CWELCC-funded licensed child care programming in one or more priority neighbourhoods/service areas as identified by the City of Ottawa and targeting children belonging to one or more priority populations, including Indigenous children, Francophone children, children living in low-income, Black and other racialized children, and/or children with special needs.
- Our organization understands that the new CWELCC-funded licensed child care spaces will be created between 2023 and 2026 and will work closely with the City of Ottawa on mutually acceptable timelines.

7. The proposed child care program will be:

- Centre-based
- Home-based

8. MAIN STREAM (Only for applicants to the Main Stream)

The proposed child care program will be located in the following priority service area(s) and neighbourhood(s).

You are also invited to consult this [Look Up Tool](#) to identify a service area or neighbourhood by clicking on the map or using a postal code.

- SOUTH: Chapman Mills/Rideau Crest (Neighbourhood #15)
- CENTRAL WEST: Bayshore/Crystal Bay (Neighbourhood #2)
- CENTRAL EAST: Cyrville (Neighbourhood #21)
- CENTRAL EAST: Vanier (Neighbourhood #50)
- CENTRAL SOUTH: Alta Vista (Neighbourhood #1)
- CENTRAL SOUTH: Blossom Park (Neighbourhood #7)
- CENTRAL SOUTH: Carlsbad Springs/Findlay Creek (Neighbourhood #12)
- CENTRAL SOUTH: Hawthorne Meadows/Riverview (Neighbourhood #27)
- CENTRAL SOUTH: Hunt Club West (Neighbourhood #29)
- EAST: Chatelaine/Convent Glen (Neighbourhood #16)
- Unknown at this time
- Other (please specify)
.....

9. FRENCH-LANGUAGE STREAM (Only for applicants to the French-Language Stream)

The proposed French-Language child care program will be located in the following priority service area(s) and neighborhood(s).

You are also invited to consult this [Look Up Tool](#) to easily identify service areas and neighbourhoods by clicking on the map or using a postal code.

- WEST: Glencairn (Neighbourhood #24)
- SOUTH: Chapman Mills/Rideau Crest (Neighbourhood #15)
- CENTRAL WEST: Bayshore/Crystal Bay (Neighbourhood #2)
- CENTRAL WEST: Bells Corners (Neighbourhood #5)
- CENTRAL WEST: Carlington (Neighbourhood #11)
- CENTRAL WEST: Nepean East (Neighbourhood #34)
- CENTRAL: Carleton Heights (Neighbourhood #10)
- CENTRAL: Centretown (Neighbourhood #14)
- Unknown at this time
- Other (Please specify)
.....

10. INDIGENOUS-LED STREAM (Only for applicants to the Indigenous-led Stream)

The proposed Indigenous-led child care program will be located in the following Service Area(s).

You can use this [Look Up Tool](#) to easily identify service areas and neighbourhoods by clicking on the map or using a postal code.

- West
- South
- Central

- East
- Central West
- Central South
- Central East
- Unknown at this time

11. Provide the municipal address of the proposed child care program if known. *(Only for centre-based applicants)*

Questions 12-13: For all applicants

12. The proposed child care program will serve one or more of the following priority populations (select all that apply):

- Indigenous children
- Francophone children
- Children living in low-income
- Children from diverse communities including Black, racialized, and newcomers
- Children with special needs
- Families needing more flexible models of care, including evening weekend, and overnight care
- Unknown at this time
- Other - Please specify:
.....

13. Indicate the approximate planned or preferred year for the start of the proposed child care program.

- 2023
- 2024
- 2025
- 2026
- Unknown at this time

Questions 14-17: For centre-based applicants only

14. Indicate the estimated licensed capacity of the proposed child care program. Leave blank if unknown at this time.

	Infant	Toddler	Preschool	Kindergarten
Number of spaces per age group	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

15. The proposed child care program is categorized under one of the following:

- Expansion of physical space at existing location
- Acquisition
- New construction
- New lease
- Unknown at this time
- Other (please specify)
.....
- Not applicable (ex: agency waiting to opt-in to CWELCC) please specify)
.....

16. Indicate your estimated timelines for acquisition, construction/renovation, lease, etc (if known).

17. Indicate if you are interested in Capital Start-Up Grant funding

- Yes
- No
- Unknown at this time

Question 18 – For home-based applicants only

18. Indicate the proposed number of new active home child care providers (even if within existing licensed capacity)

Please provide a brief, general overview of the proposed project and a status update. The information below should be based on documents that are readily available to your organization. We do not expect organizations to incur significant costs to complete this section.

19. Provide a brief description of the proposed child care program (maximum 500 words).

20. Describe the level of readiness of the proposed child care program.

21. List any supports from Children's Services (City of Ottawa) that would facilitate the planning and implementation of the proposed child care program.

22. Provide any additional information related to your application.

23. Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) The City of Ottawa is subject to the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M. 56, as amended ("MFIPPA") with respect to, and protection of, information under its custody and control. Accordingly, all documents provided to the City in response to this Request for Expressions of Interest ("REOI") may be available to the public unless the party submitting the information requests that it be treated as confidential. All information is subject to MFIPPA and may be subject to release under the Act, notwithstanding your request to keep it confidential.

Name (I have the authority to bind the corporation)

Date (dd/mm/yyyy)

24. I hereby certify that all information provided in this submission is, to the best of my knowledge, accurate in all respects. I further certify there is no conflict of interest between said agency or their employees with respect to this REOI and the City of Ottawa.

Name (I have the authority to bind the Corporation)

Date (dd/mm/yyyy)